



TOWN OF BERLIN
DEPARTMENT OF WATER RESOURCES
TOWN HALL
10 WILLIAMS STREET
BERLIN, MARYLAND 21811
TEL: 410.641.3845 / FAX: 410.641.2316

SITE DEVELOPMENT PLAN CHECKLIST

REQUIREMENTS FOR STORMWATER MANAGEMENT

Project Title _____

Submitter Name/Company: _____

Submission Date: _____

Reviewer Name/Company: _____

Review Date _____

Map _____ Lot _____ Parcel _____ LOD (sq. ft) _____ Bond _____

- ____ 1. All information provided in the concept plan review with comments addressed
- ____ 2. Final site layout, including proposed topography, and acreage and total site impervious area
- ____ 3. Delineated drainage areas at all points of discharge
- ____ 4. Stormwater volume requirements for ESD targets and quantity control
- ____ 5. The location and size of ESD practices used to the MEP and all nonstructural, alternative surfaces, and micro-scale practices used
- ____ 6. Hydrology analysis for runoff rates, storage volumes, and discharge velocities
- ____ 7. Stormwater design details and specifications
- ____ 8. Discharge calculations demonstrating stable conveyance of runoff off site
- ____ 9. A narrative to support the site development design and demonstrate that ESD will be achieved to the MEP
- ____ 10. Preliminary erosion and sediment control plans showing LOD, sensitive areas, buffer, and forests that are to be preserved, proposed phasing of construction sequencing, proposed practices, and stabilization techniques.
- ____ 11. Sequence of Construction including:
 - A. The following statement: "Contact the Town of Berlin Department of Water Resources" at 410-641-3845 to schedule a pre-construction meeting at least 48 hours prior to commencing any site work. **Failure to do so may result in an immediate "Stop Work order."**
 - B. A detailed description of how stormwater BMP's will be constructed/phased and protected during project construction.
- ____ 12. Plan overlay showing the locations of ESD practices and proposed erosion and sediment controls.